

**STATEMENT OF WORK**  
**Contour Buffer Strip (332)**  
**Minnesota**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

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## **DESIGN**

### **Deliverables:**

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client
  - c. List all required and/or facilitating practices
  - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Row grade, width of tilled strip, width of vegetated strip and arrangement of strips
    - ii. Vegetative species selection, seeding rates and methods
    - iii. Spacing and arrangement of strips
    - iv. Erosion calculations
    - v. Critical Slope length
    - vi. Outlet stability
    - vii. Treatment of end rows and field borders
    - viii. Wildlife considerations
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits. Plans and specifications shall be developed in accordance with the requirements of the conservation practice standard for Contour Buffer Strips (Code 332)
3. Operation and maintenance plan
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
  - a. Signed Legal Responsibilities Certification Form if requested by NRCS
5. Design modifications during installation as required
6. Agronomy job sheet as appropriate

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## **INSTALLATION**

### **Deliverables**

1. Pre-installation conference with client
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Installation guidance as needed
5. Facilitate and implement required design modifications with client and original designer
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation
7. Certification that the installation process and materials meets design and permit requirements

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## **CHECK OUT**

### **Deliverables**

1. Records of installation
  - a. Actual row grade applied, actual width of tilled strip and actual width of vegetated strip
  - b. Extent of practice units applied.
  - c. Actual amount and kind of material planted in vegetated strip
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits
  - a. Signed Legal Responsibilities Certification Form if requested by NRCS
3. Progress reporting

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- a. Provide NRCS with a copy of reporting print screen if requested
4. Sign hard copy of Form CCC 1245 if requested by NRCS

**REFERENCES**

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard Contour Buffer Strips - 332
- NRCS National Agronomy Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook